

Schedule of documents

Doc . No	Description of document	Date	Decision on access	Section/s relied upon
1.	Emails between Anneke Van der Weyde (Manager, Spectrum Licensing Policy (SLPS), ACMA) and Dean Cook, Sheree Campton, Sanjiv Bhatia (Australian Maritime College (AMC) staff) seeking information about assessors who were removed from AMC assessor role	14 February 2024 21 February 2024 22 February 2024 29 February 2024 1 March 2024 8 March 2024 22 March 2024	Partial release	Section 47F Section 22
2.	Emails between Anneke, Rachel Blackwood (Former Executive Manager, Spectrum Allocations Branch, ACMA) and Dean about the information to be provided to Dr Smith regarding the reasons for Dr Smith's removal as a University of Tasmania (UTAS) volunteer and AMC assessor	5 April 2024 8 April 2024	Partial release	Section 47F
3.	Email from Anneke responding to Gabrielle Lowe (Policy Officer, SLPS, ACMA) and Roslyn Hiser (Assistant Manager, SLPS, ACMA) about a draft response to Dr Smith regarding the AMC's withdrawal of his accreditation	28 February 2024 8 April 2024	Release	
4.	Request for legal advice by ACMA staff	19 March 2024	Exempt – legal professional privilege	Section 42

5.	Letter from Anneke to Dean, cc to Patrick Emery (former Manager, Licence Allocation Section, ACMA), about a request for details about AMC assessors and assessors who have been removed from AMC assessor role	12 December 2023	Release	
6.	Dr Smith's application form to ACMA become an Accredited Assessor ('application')	20 February 2024	Partial release	Section 47F
7.	Emails between Amateur Radio Assessors and Dr Smith about the status of his application	15 May 2024 16 May 2024	Partial release	Section 47F
8.	Email from Amateur Radio Assessors to Dr Smith about correspondence sent on 8 April 2024 in relation to his application	8 April 2024 16 May 2024	Partial release	Section 47F
9.	Emails between Anneke, Roslyn, Rachel, Alex Kostic (Executive Manager, Spectrum Allocations Branch, ACMA), Legal Assistance Requests (ACMA), Patrick Belton (Principal Lawyer, Legal Services Division (LSD), ACMA), Natalia Tomaska (Senior Lawyer, LSD, ACMA) and Jane Grace (Team Manager, LSD, ACMA) about the Legal Assistance Request ('LAR')	18 March 2024	Exempt – legal professional privilege	Section 42
10.	Emails between Anneke, Legal Assistance Requests, Roslyn, Rachel, Alex, Patrick B, Jane and Natalia about the AMC's review of the ACMA's request for additional information	18 March 2024 22 March 2024	Exempt – legal professional privilege	Section 42

11.	Emails from Belinda Lewis (Senior Lawyer, LSD, ACMA) responding to Patrick B's request to clear legal advice provided in response to the LAR	18 March 2024 28 March 2024 2 April 2024	Exempt – legal professional privilege	Section 42
12.	Email from Patrick B responding to Anneke, with legal advice	18 March 2024 2 April 2024	Exempt – legal professional privilege	Section 42
13.	Email from Anneke, acknowledging receipt of Document 12	18 March 2024 2 April 2024 8 April 2024	Exempt – legal professional privilege	Section 42
14.	Emails between Anneke, Amateur Radio Assessors, Roslyn and Gabrielle about delegated decision-making guidance for an application to be an accredited assessor	21 February 2024 22 February 2024 27 February 2024 28 February 2024	Partial release	Section 47F
15.	Email from Gabrielle to Anneke and Roslyn about a draft email to Dr Smith to seek clarification on the reasons for the withdrawal of his accreditation and steps to prevent further breaches of the assessor guidelines	28 February 2024	Release	
16.	ACMA assessor welcome guide (Attachment to Document 15)	February 2024	Release	

17.	Emails between Anneke, Roslyn, Dean, Sanjiv, Sheree about information and correspondence on the reasons for Dr Smith's removal from the AMC assessor role	14 February 2024 21 February 2024 22 February 2024 29 February 2024 1 March 2024 8 March 2024 9 March 2024 12 March 2024	Partial release	Section 47F Section 22
18.	Email from Amateur Radio Assessors to respond to Dr Smith's enquiry about the status of his application to become an assessor Attachments are Document 7 and Document 19	15 May 2024 16 May 2024	Partial release	Section 47F
19.	Email from Amateur Radio Assessors to Dr Smith seeking information and views about activities and relations with the AMC	8 April 2024	Release	
20.	Email from Gabrielle to Anneke about a proposed response to Dr Smith's follow-up email about his application to become an assessor Attachments are Document 5 and Document 6	15 May 2024 16 May 2024	Partial release	Section 47F
21.	Email from Anneke to Gabrielle responding to Document 33	15 May 2024 16 May 2024	Partial release	Section 47F

22.	Skype messages sent from Gabrielle to Anneke and Roslyn about a draft email to Dr Smith about his application Hyperlinked document is Document 23	28 February 2024	Release	
23.	ACMA Accredited Assessor Guidelines (document hyperlinked within Document 22)	December 2023	Release	
24.	Skype messages between Gabrielle and Anneke about a request for information from the AMC to draft a response to Dr Smith	28 February 2024	Release	
25.	Skype message from Gabrielle to Anneke to request for information from the AMC to draft a response to Dr Smith	28 February 2024	Release	

26.	Email from Amateur Radio Assessors (with BCC Anneke and Roslyn) responding to Dr Smith's follow up email about his application	15 May 2024 16 May 2024	Partial release	Section 47F
27.	Email from Amateur Radio Assessors (with BCC Anneke and Roslyn) responding to Dr Smith's follow-up email about his application to become an assessor Attachments are Document 6 and Document 19	15 May 2024 16 May 2024	Partial release	Section 47F
28.	Emails between Rachel, Anneke, Gabrielle via Amateur Radio Assessors and Roslyn to discuss the handling of information provided by the AMC for assessing Dr Smith's application	21 February 2024 22 February 2024 27 February 2024 28 February 2024	Partial release	Section 47F
29.	Emails between Anneke, Emilia Nedic (Executive Assistant, Spectrum Allocations Branch, ACMA), Mark McGregor (Manager, Major Spectrum Allocations Section, ACMA), David Whytcross (Manager, Economics Advisory Section, ACMA) and Sean McQueen (Manager, Expiring Spectrum Licences Section, ACMA) about talking points for the monthly catch up with Rachel and Shynyn Sparreboom (Assistant Secretary, Competition and Spectrum Branch, Department of Infrastructure, Transport, Regional Development, Communications and the Arts (DITRCA))	8 April 2024 15 April 2024	Partial release	Section 22
30.	Emails between Anneke, Rachel, Dean, Sheree and Sanjiv about discussion on approach to consideration of AMC advice and information about removed assessors when considering applications for accreditation Other attachment is Document 5	14 February 2024	Partial release	Section 22

31.	Emails between Spectrum Licensing Policy (ACMA), Dr Smith and Michael van Balen (former AMC staff) about Dr Smith's request to confirm removal of his assessor role with the AMC and to re-instate his previous role	22 June 2023 27 June 2023	Release	
32.	Emails between Rachel, Anneke, Dean, Sheree and Sanjiv about response to approach to discuss the handling of information provided by the AMC for assessing Dr Smith's application	14 February 2024	Partial release	Section 22
33.	Emails between Anneke, Rachel, Gabrielle via Amateur Radio Assessors and Roslyn about drafting of response to Dr Smith for Rachel to review	21 February 2024 22 February 2024 27 February 2024 28 February 2024	Partial release	Section 47F
34.	Email from Anneke to Dean, cc to Patrick E, Roslyn, Rachel and Sheree for attachment letter (Document 5) Attachment is Document 5	12 December 2023	Partial release	Section 47F
35.	Emails between Anneke and Dean, cc to Sheree, Roslyn, Dominic Byrne (Manager, Licence Allocation Section, ACMA), Rachel and Patrick about follow-up request for requested lists outlined in Document 34 Attachment is Document 5	12 December 2023 6 February 2024	Partial release	Section 47F
36.	Emails between Anneke, Gabrielle via Amateur Radio Assessors, Roslyn and staff from the ACMA Customer Service Centre (Amanda, Assistant Team Leader, and Phillip, Customer Service Officer) relating to Dr Smith's request for update about his application	12 March 2024 14 March 2024 19 March 2024	Partial release	Section 47F

37.	Skype messages between Anneke and Gabrielle about a request for information from the AMC to draft a response to Dr Smith (Conversation with Gabrielle) (The content of this document is the same as Document 24, except for the author of the document)	28 February 2024	Release	
38.	Email from Anneke to Dean, Patrick and Roslyn seeking review of a draft letter to the AMC seeking information about AMC assessors and assessors removed from AMC assessor role	24 October 2023	Partial release	Section 47F
39.	Draft letter to the AMC seeking information about AMC assessors and assessors removed from AMC assessor role (Attachment to Document 38)	2 July 2024	Release	
40.	Email from Anneke to Dean responding to Document 38	26 October 2023 7 November 2023	Partial release	Section 47F
41.	Emails between Gabrielle, Anneke, Roslyn, and the ACMA Customer Service Centre (Travis, Enquiries Officer) and Dr Smith about Dr Smith's request for clarification on the Wireless Institute of Australia's role in the governance of amateur radio in Australia	4 April 2024	Release	