

Application for a special event amateur radio call sign

Under the Radiocommunications (Amateur Stations) Class Licence 2023



Information for applicants

Special event call signs are used for occasions of local, national or international significance.

Your application will be processed in accordance with the [Radiocommunications \(Amateur Stations\) Class Licence 2023](#) and the ACMA's call sign policy.

Information in this form will be used by the ACMA to administer call signs and facilitate call sign applications and assignments.

The ACMA publishes an online [call sign register](#) that lists all call signs and qualification levels associated with assigned call signs. The call sign register does not contain any other information about a licence holder.

Refer to www.acma.gov.au/amateur-radio for full information.

Send your completed form and supporting documents to

Manager
Licence Allocation Section
Australian Communications and Media Authority
PO Box 78
Belconnen ACT 2616

Enquiries

Call 1300 850 115 or email: info@acma.gov.au

Print clearly. Illegible, unclear or incomplete applications may delay processing.

Applicant's details

Title

Name

| |
|------------|
| FIRST NAME |
| LAST NAME |
| OTHER NAME |

Organisation name (if applying on behalf of an amateur radio club)

Email address

Contact phone

| |
|-------------|
| |
| OTHER PHONE |

Contact address

| |
|----------|
| |
| |
| POSTCODE |

Client number (if known)

Call sign details

Call sign prefix (please tick)

- AX
 VI
 VK

Call sign

Date/s of local, national or international day of significance you plan to use this call sign

Note: Under the class licence, qualified amateurs can swap their assigned VK 2-letter or 3-letter call sign to AX on Australia Day, ANZAC day and World Telecommunications Day without applying.

Are you applying on behalf of a club? (please tick)

- Yes, club name: _____
 No

Outline in the box below details of the event that you are applying to use this special event call sign on. Also indicate how the proposed special event call sign relates to the date of national/international significance. This application will be assessed against the ACMA's [call sign policy](#).

| |
|--|
| |
| |
| |
| |
| |
| |
| |
| |
| |

Supporting documents

Please include either of the following supporting documents to assist us to assess your application:

- a copy of the letter or email from the ACMA sent in January or February 2024, confirming your amateur operator qualification level, or
- a copy of your most recently awarded amateur radio qualification.

If you are applying on behalf of a club, please include evidence that the club is considered to be a separate legal entity. Further information about the evidence required is in the [call sign policy on the ACMA website](#).

Fees

Current application fees for call signs are listed on the [ACMA website](#).

We will send you an invoice after we receive your application – do not send payment now – and will process your application once the invoice is paid.

Applicants will be required to pay the administration fee even if the ACMA refuses the application.

Declaration

I declare that:

- The information provided in this application is true and correct.

Privacy information

The ACMA will not use any of the personal information in this form for any other purpose, nor will we disclose it, unless we have your consent or we are otherwise permitted to do so under the [Privacy Act 1988](#).

Further information on the Privacy Act and the ACMA's Privacy Policy is available at www.acma.gov.au/privacypolicy. Our Privacy Policy contains details about how you may access or correct your personal information held by the ACMA, how you can complain about a breach of the Privacy Act and how we deal with these complaints.