

Application for assessment of recognition of prior learning for ACMA recognition certificate (Advanced)



Information for applicants

The ACMA may grant exemption(s) for some components of an amateur radio examination based on existing qualifications held.

If you are successful in obtaining an exemption from all components of the examination, you will still need to apply for a ACMA recognition certificate (Advanced), however there will be no charge for that application.

If you did not receive an exemption for all components of the examination, you will need to contact an accredited assessor to complete the components for which you did not obtain an exemption. Once you have passed those components, you will need to apply for an ACMA recognition certificate (Advanced), however there will be no charge for that application.

The personal information collected in this form is to confirm that you have the adequate qualifications to obtain an exemption from all or some components of the examination, so that you can apply for an ACMA recognition certificate.

Refer to www.acma.gov.au/amateur-radio for full information.

Send your completed form and supporting documents to

Manager
Licence Allocation Section
Australian Communications and Media Authority
PO Box 78
Belconnen ACT 2616

Enquiries

Call 1300 850 115 or email: info@acma.gov.au

Print clearly. Illegible, unclear or incomplete applications may delay processing.

Applicant's details

Title

Contact phone

Name

FIRST NAME
LAST NAME
OTHER NAME

Contact address

POSTCODE

Organisation (if applying on behalf of an amateur radio club)

Client number (if known)

Email address

Supporting documents

Please attach a copy of your amateur radio qualifications and/or evidence showing verifiable experience. It may be helpful to provide a copy of the syllabus associated with the qualification you are seeking to have recognised.

Any documents not in English must be accompanied by English translations.

An ACMA amateur radio advisor may contact you to clarify any aspects of your application. This may include a short interview about your past qualifications or experience.

You should demonstrate how your qualifications and/or past experience can be directly correlated to the syllabus relating to the qualification sought.

If you are seeking recognition of prior learning for a qualification listed in tables 4 and 5 of the [Amateur Radio Qualification Framework](#), please provide details below.

Access the [syllabi for amateur radio qualifications and the Amateur Radio Qualification Framework](#) on the ACMA website.

If you do not hold a qualification listed in tables 4 and 5 of the Amateur Radio Qualification Framework, please complete the recognition of prior learning assessment criteria in the table below:

Assessment objectives area	Cross reference to qualification(s)/syllabi submitted to meet criteria	Detail work/operational experience to meet criteria
Mathematics		
Mains power		
Potential difference and electromotive force		
Resistance		
Potential dividers		
Capacitance		
Inductance		
AC circuits		
Phase and impedance		
Tuned circuits		
Transformers		
Filters		
Screening		

Assessment objectives area	Cross reference to qualification(s)/syllabi submitted to meet criteria	Detail work/operational experience to meet criteria
Temperature effects		
Solid state devices		
Integrated circuits		
Decibels		
Mains power supplies		
Circuit symbols		
Transmitter architecture		
Amplifiers		
Oscillators		
Frequency synthesis		
Frequency multipliers		
Mixers		
Modulation		
Power amplifiers		
Transmitter interference		
External power supplies		
Receiver parameters and terminology		
Receiver architecture		
RF amplifier and preamplifier		
Mixer and local oscillator		
Intermediate frequency amplifier		
Demodulation		

Assessment objectives area	Cross reference to qualification(s)/syllabi submitted to meet criteria	Detail work/operational experience to meet criteria
AGC		
Converters and transverters		
Transceivers		
Digital emissions		
Transmission line basics		
Baluns		
Antennas		
Return loss and standing wave ratio		
Antennal matching units		
Electromagnetic radiation		
Ionosphere		
Tropospheric ducting		
Scatter		
Ground wave		
Interference points of entry into radio and television		
Electronic devices and filters		
Field strength		
Transmission lines and antennas		
Mobile installations		
Interference and social issues		
Dangerous voltages		

Assessment objectives area	Cross reference to qualification(s)/syllabi submitted to meet criteria	Detail work/operational experience to meet criteria
Electrical safety equipment to be approved		
Awareness of state/territory electricity authority requirements		
Electrical earthing		
Fuses		
Correct fuse to be used		
Replacing fuses		
Station layout for safety		
Power lead safety		
Know location and desirability of a mains off switch		
Actions to be taken in the event of an accident involving electricity		
Electric shocks		
Call for help and resuscitation techniques		
Battery safety		
Antennas and safety		
Dangers of radio waves		
EMR and safe distance		
Antenna erection		
Securing and siting antennas		
Lightning protection		

Assessment objectives area	Cross reference to qualification(s)/syllabi submitted to meet criteria	Detail work/operational experience to meet criteria
Safe use of headphones		
Station security		
Meters		
Frequency measurement		
Oscilloscopes		
Spectrum analyser		
RF power measurement		
SWR measurement		

Fees

Current application fees are listed on the [ACMA website](#).

We will send you an invoice after we receive your application – do not send payment now – and will process your application once the invoice is paid.

Applicants will be required to pay the administration fee even if the ACMA refuses the application.

Declaration

I declare that:

The information provided in this application is true and correct.

Privacy information

The ACMA will not use any of the personal information in this form for any other purpose, nor will we disclose it, unless we have your consent or we are otherwise permitted to do so under the [Privacy Act 1988](#).

Further information on the Privacy Act and the ACMA's Privacy Policy is available at www.acma.gov.au/privacypolicy. Our Privacy Policy contains details about how you may access or correct your personal information held by the ACMA, how you can complain about a breach of the Privacy Act and how we deal with these complaints.