

PROGRAM PROPOSAL SYSTEM

STEP 1

PROGRAM COORDINAOR – Alison Hadfield Program Coordinator

Sends out Program Applications via 4NSA reception to existing presenters & graduating trainees & previous presenters. Applications emailed back or dropped at the station in submission box



STEP 2

PROGRAMMING SUB COMMITTEE – Alison Hadfield Program Coordinator

Sub Committee – Len Tyler HR, Wayne Carlson 20 year presenter, Vicki Riley Librarian, Sibylle Reisch President, Greg Dodds Youth Rep

Meet to assess applications after submission date is closed. Discuss upcoming guide & set guide.

All program submissions are assessed and approved within the guidelines of 4NSA program policies & in line with the CBAA & ACMA guidelines.



STEP 3

PROGRAM COORDINATOR – Informs all applicants that their application has been approved via email and also discusses personally with any applicants any queries from the applicant or the programming committee eg times, content and any other issues with the applicant and following on from this sets the program guide.



STEP 4

PROGRAM GUIDE SENT TO PRINT BY PROGRAM COORDINATOR

PROGRAM COORDINATOR Informs production & website volunteers with changes and supplies them with a copy of the program guide for the new block and this is published in the local newspaper and on line.