Notification of trading

For the trading of spectrum licences in accordance with section 88(1) of the *Radiocommunications Act 1992*

**Instructions for completion**

* Print clearly. Forms which are illegible, unclear or incomplete details may be returned for clarification.
* A separate form must be completed for each part of a licence being traded. An administrative charge will be levied for the re-issue of the amended original licence. An administrative charge will also be levied for each licence or part of a licence created for the new licensee. No action will be taken if both signatures are not recorded.
* The date of effect cannot be back dated. This is the form approved by the ACMA under section 5 of the *Radiocommunications (Trading Rules for Spectrum Licences) Determination 1998* under section 88(1) of the *Radiocommunications Act 1992.*

***Where to send this form***

Completed forms should be forwarded to:

Radiocommunications Licensing and Assignments Section

Operations and Services Branch

Australian Communications and Media Authority

PO Box 78

Belconnen ACT 2616

Facsimile: (02) 6219 5347

Email: [licensing@acma.gov.au](mailto:licensing@acma.gov.au)

**Existing licensee details**

Licensee name

|  |
| --- |
| LEGAL NAME |
| TRADING NAME (IF APPLICABLE) |

Client number Licence number

|  |  |  |
| --- | --- | --- |
|  |  |  |

ACN/ABN number

|  |
| --- |
|  |

Date of effect

( ) Immediate

( ) Post-dated Proposed date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| SIGNATURE | DATE |
| NAME (PRINTED) | |
| POSITION/TITLE | |

**New licensee details**

Licensee name

|  |
| --- |
| LEGAL NAME |
| TRADING NAME (IF APPLICABLE) |

Postal address

|  |
| --- |
|  |
|  |
| POSTCODE |

Residential or business address

|  |
| --- |
|  |
|  |
| POSTCODE |

ACN/ABN number

|  |
| --- |
|  |

Client number (if existing ACMA spectrum client)

|  |
| --- |
|  |

Name

|  |
| --- |
| SURNAME |
| GIVEN NAMES |
| POSITION/TITLE |

Contact details

|  |
| --- |
| PHONE ( ) |
| MOBILE |
| EMAIL |

|  |  |
| --- | --- |
| SIGNATURE | DATE |
| PRINT NAME | |
| POSITION/TITLE | |

Note: If client number is stated, only licensee name, signature, postal address and date need to be completed.

**Trading details**

( ) Trade entire licence ( ) Trade part of the licence

**Aggregation details**

Aggregate to an existing licence of new licensee?

( ) Yes ( ) No

If Yes, licence number

|  |
| --- |
|  |

Aggregation method

( ) By area ( ) By frequency

**Description of the part of Licence being Traded**

|  |  |  |  |
| --- | --- | --- | --- |
| Lower limit |  | Upper limit |  |

Frequency band –

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Geographic area – south-west corner*** | |  | ***Geographic area – north-east corner*** | |
| **Latitude**  DEGREES MINUTES  ⬜⬜ ⬜⬜ | **Longitude**  DEGREES MINUTES ⬜⬜⬜ ⬜⬜ |  | **Latitude**  DEGREES MINUTES  ⬜⬜ ⬜⬜ | **Longitude**  DEGREES MINUTES ⬜⬜⬜ ⬜⬜ |
| **Latitude**  DEGREES MINUTES  ⬜⬜ ⬜⬜ | **Longitude**  DEGREES MINUTES ⬜⬜⬜ ⬜⬜ |  | **Latitude**  DEGREES MINUTES  ⬜⬜ ⬜⬜ | **Longitude**  DEGREES MINUTES ⬜⬜⬜ ⬜⬜ |
| **Latitude**  DEGREES MINUTES  ⬜⬜ ⬜⬜ | **Longitude**  DEGREES MINUTES ⬜⬜⬜ ⬜⬜ |  | **Latitude**  DEGREES MINUTES  ⬜⬜ ⬜⬜ | **Longitude**  DEGREES MINUTES ⬜⬜⬜ ⬜⬜ |
| **Latitude**  DEGREES MINUTES  ⬜⬜ ⬜⬜ | **Longitude**  DEGREES MINUTES ⬜⬜⬜ ⬜⬜ |  | **Latitude**  DEGREES MINUTES  ⬜⬜ ⬜⬜ | **Longitude**  DEGREES MINUTES ⬜⬜⬜ ⬜⬜ |
| **Latitude**  DEGREES MINUTES  ⬜⬜ ⬜⬜ | **Longitude**  DEGREES MINUTES ⬜⬜⬜ ⬜⬜ |  | **Latitude**  DEGREES MINUTES  ⬜⬜ ⬜⬜ | **Longitude**  DEGREES MINUTES ⬜⬜⬜ ⬜⬜ |
| **Latitude**  DEGREES MINUTES  ⬜⬜ ⬜⬜ | **Longitude**  DEGREES MINUTES ⬜⬜⬜ ⬜⬜ |  | **Latitude**  DEGREES MINUTES  ⬜⬜ ⬜⬜ | **Longitude**  DEGREES MINUTES ⬜⬜⬜ ⬜⬜ |
| **Latitude**  DEGREES MINUTES  ⬜⬜ ⬜⬜ | **Longitude**  DEGREES MINUTES ⬜⬜⬜ ⬜⬜ |  | **Latitude**  DEGREES MINUTES  ⬜⬜ ⬜⬜ | **Longitude**  DEGREES MINUTES ⬜⬜⬜ ⬜⬜ |
| **Latitude**  DEGREES MINUTES  ⬜⬜ ⬜⬜ | **Longitude**  DEGREES MINUTES ⬜⬜⬜ ⬜⬜ |  | **Latitude**  DEGREES MINUTES  ⬜⬜ ⬜⬜ | **Longitude**  DEGREES MINUTES ⬜⬜⬜ ⬜⬜ |

If necessary, continue this list of geographic areas on a separate sheet.

**Transfer of registered devices from old licence to new licence**

( ) Transfer **ALL** devices to the new licence

( ) Transfer **NO** devices to the new licence

( ) Transfer **SOME** devices to the new licence (listed)

Note: Only devices associated with a whole licence trade and previously registered with an Interference Impact Certificate – s.14 5(3) – can be transferred from the old licence to the new traded licence. All other devices must be re-registered in accordance with the normal registration procedures.

**Device numbers**

|  |  |  |
| --- | --- | --- |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

If necessary continue this list of device numbers on a separate sheet.

**OFFICE USE ONLY – TRADE EFFECTED**

|  |  |  |
| --- | --- | --- |
| SIGNATURE OF AUTHORISED PERSON |  | PRINT FULL NAME |
| DATE |  | POSITION IN ORGANISATION |